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TRAFFORD
COUNCIL

Thursday, 14 May 2020

Trafford Town Hall
Talbot Road
Stretford
M32 0TH

Dear Councillor,

Please find enclosed the report in respect of the following item of business listed on the Summons for the Extraordinary Meeting of the Council on **FRIDAY, 15 MAY 2020**, at **10.00 A.M.** which will be held as a **VIRTUAL MEETING** accessed by the following link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MTEyODhhMjctYzhIMC00YzU5LTk1MmEtZWZiYzc5MjBkN2Fm%40thread.v2/0?context=%7b%22Tid%22%3a%229762f411-438d-440c-8357-896b35ae8707%22%2c%22Oid%22%3a%22e0f61db7-c53f-4d4a-abf2-289e07791ea9%22%2c%22IsBroadcastMeeting%22%3atrue%7d

2. **Postponement of Annual Council and Changes to Governance Arrangements**

Pages

For Council to receive a report outlining the proposal to postpone the Annual Meeting of Council and to agree a number of Governance changes required in the interim.

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Yours sincerely,

SARA TODD
Chief Executive

Further Information

For help, advice and information about this meeting please contact:

Ian Cockill, Senior Governance Officer
Tel: 0161 912 1387
Email: ian.cockill@trafford.gov.uk

This Supplement to the Summons was issued on **Thursday, 14 May 2020** by the Governance Services Section, Trafford Council, Trafford Town Hall, Talbot Road, Stretford M32 0TH

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TRAFFORD COUNCIL

Report to: Extraordinary Meeting of the Council
Date: 15 May 2020
Report for: Decision
Report of: Executive Member for Public Safety, Governance and Reform and Corporate Director of Governance and Community Strategy

Report Title

Postponement of Annual Council and Changes to Governance Arrangements

Summary

In light of the global pandemic Members are being asked note the postponement of the Annual Council Meeting and to adopt a revised six-month timetable of Council and Committee meetings that will be held virtually in light of new legislation.

Council is also being asked to consider the temporary suspension of the Trafford Council Scrutiny arrangements and approve the creation of a time limited Trafford Pandemic Scrutiny Committee (TPSC).

Council will note the Memberships of the Executive and Shadow Executive and going forward into the 2020/21 Municipal Year, re-confirm the Committees of the Council and their membership and confirm member appointments to outside bodies.

Council is further asked to approve the appointment of the Governance Manager as the Borough's Statutory Scrutiny Officer for Trafford Council.

Recommendation(s)

- 1) To note that the Annual Meeting of the Council scheduled for 27 May 2020 has been postponed to a date to be determined.
- 2) To note that, in the event that the Annual meeting is required to be postponed beyond July 2020, that the term of office of the incoming Mayor at that time will continue to the Annual Meeting of Council in May 2022.
- 3) To confirm the Standing Committees and their membership, as set out in Appendix 'A' to the report.
- 4) To agree that the Council's three scrutiny Committees be suspended until 30 September 2020 and to approve the establishment of the Trafford Pandemic Scrutiny Committee (TPSC) to carry out the Scrutiny function as outlined in Appendix 'B' in the intervening period.

- 5) To note that it is proposed that the arrangements for the holding of virtual meetings and the operation of the proposed scrutiny arrangements will be subject to review by a cross party Constitution Working Group which will have the ability to make recommendations in relation to the continuation of the operating arrangements after 3 months.
- 6) To note that the Council meeting scheduled for September 2020 will consider a further report from the Monitoring Officer following consultation with the Constitution Working Group in relation to the calendar of meetings for the remainder of the Municipal year and the proposed arrangements for all meetings for that period.
- 7) That Council approves a general extension to the six-month Councillor attendance rule of 3 months where any member is unable to attend meetings in the circumstances set out in the report, subject to confirmation by the Monitoring Officer in consultation with the Chair and Vice Chair of the Standards Committee in each individual case, in advance of the six-month period expiring.
- 8) That Council approves the appointment of John Addison, Governance Manager, as the Council's Statutory Scrutiny Officer and for the Council's Constitution to be amended to reflect the appointment.
- 9) That the timetable of Council and Committee meetings for the first six months of 2020/21 municipal year be approved, as set out in Appendix 'C' to this report.
- 10) To confirm the positions of Committee Chairs and Vice-Chairs, as set out in Appendix 'A' and note the nominated Opposition Spokespersons (where appropriate).
- 11) To note the Membership of the Executive, including the Deputy Leader of the Council, as set out in the Appendix 'D' to the report and appointed by the Leader of the Council until the next Annual Meeting of the Council.
- 12) To note the members of the Shadow Executive as set out in the Appendix 'E'.
- 13) To approve the appointment and memberships of the three Sub-Committees of Licensing Committee, as set out in Appendix 'F'.
- 14) To constitute the Appointments and Appeals Panel, the membership for which will be drawn from all members of the Council.
- 15) To reconfirm the Council's appointments to the Health and Wellbeing Board, as set out in Appendix 'G', and recommend that these be endorsed by the Board.
- 16) That the Council delegate to the Chief Executive, in accordance with the written request of the relevant Group Leader, the power and authority to change the membership of committees and sub-committees as may be needed from time to time.
- 17) That the Council delegate to the Corporate director for Governance and Community Strategy authority to make such amendments to the constitution as are necessary to enable the above recommendations to be brought into effect

18) To approve the following arrangements for dealing with delegated decisions and urgent action:

(a) Delegated Decisions

That where, under the approved scheme of delegation, decisions may be taken by Officers in consultation with non-Executive Members then in the absence of any specific arrangements having been made, the Officer shall consult the appropriate Chair, Vice-Chair and Opposition Spokesperson.

(b) Urgent Action

That, in situations which require emergency action the Chief Executive or the appropriate Officer, in consultation with the Chair and Vice-Chair of the Committee concerned and the Opposition Spokesperson where appropriate (or their respective nominees), be authorised to deal from this date until the next Annual Meeting of the Council, with any matters of urgency or any other matter that cannot conveniently be deferred to the next ordinary meeting of the Committee, subject to later report for information, to the Committee in question.

Contact person for access to background papers and further information:

Name: John Addison Governance Manager

Extension: 2038

Background Papers: None.

1. IMPACT OF THE CORONAVIRUS PANDEMIC

1.1 Due to the national restrictions on movement and gatherings introduced to combat the Coronavirus Pandemic the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 regulations came into force in April 2020. The regulations bring into effect a range of measures to enable councils to either suspend or cease doing some things which they are normally statutorily obliged to do and to do other things differently, recognising that, unless certain changes were made, councils would be very restricted in terms of their normal operations.

1.2 In recognition of the impact the crisis will have upon the business of Annual Council meetings, the regulations allow for the extension of Council appointments, specifically:

Where an appointment would otherwise be made or require to be made at an annual meeting of a local authority, such appointment continues until the next annual meeting of the authority or until such time as that authority may determine.

- 1.2 The regulations referred to in 1.1 also allow Councils to hold meetings virtually. The revised Committee timetable as referred to in 6.1 of this report is proposing that we hold council meetings virtually for a period of up to 6 months. It is further proposed that the arrangements for virtual meetings are reviewed by the cross party Constitution Working Group after 3 months.
- 1.3 The Council is still required to follow access to information law, but can now deem a document being open for inspection if posted on Trafford Council's website.
- 1.4 The six-month Member attendance rule still applies to all Members if attending either physical or virtual meetings. Member sickness will continue to be managed under the current procedures. A general exemption is however proposed as set out in paragraph 7 where members are unable to attend virtual meetings where these are now taking place in working hours, or for other covid related reasons.
- 1.5 The Coronavirus crisis and the uncertainty about the length of the national lockdown measures compel the Council to postpone the Annual Meeting scheduled for 27 May 2020. Initially, postponement will be for 2 months, however, this will need to be reviewed as the health crisis and the Government's response dictate.
- 1.6 Accordingly, it is proposed that the appointments made by the Council, are extended until the next Annual Meeting of the Council can be held. Details of the Committee and Sub-Committee appointments which will continue to the next Annual Meeting are set out in the Schedules appended to the report and the Council is requested to agree any changes that may now be expedient.
- 1.7 A list of the appointments made to outside bodies which are proposed to continue until the next Annual Meeting of the Council is included in Appendix 'H'.
- 1.8 Arrangements around the Leader of the Council and the Executive are included in Appendix 'D'. These arrangements will also continue until an Annual Meeting of Council is held.

2. COMPOSITION OF COUNCIL COMMITTEES

- 2.1 The Local Government and Housing Act 1989 requires the composition of committees to be in accordance with the political balance of the 63 members of the Council and this shall be reviewed as a result of any changes to that balance. Currently the political make-up of the Council is as follows:
 - Labour Group - 35 members
 - Conservative Group - 19 members
 - Liberal Democrat Group - 3 members
 - Green Party Group - 3 members
 - Independent - 1 member
- 2.2 Additionally, there are 2 vacancies on the Council following the sad passing of 2 Members in 2020 and these will continue due to the cancellation of elections due to the Coronavirus Pandemic.

2.3 Subject to the need to allocate each political group a total allocation of seats in proportion to its strength on the Council and with no requirement to offer any seats to an Independent since an individual does not constitute a group, the Membership of each Ordinary Committee should be made up of the following proportions: -

- Labour (35/63) - 55.56%
- Conservative (19/63) - 30.16%
- Liberal Democrat (3/63) - 4.76%
- Green Party (3/63) - 4.76%

Note:

- the vacant seats account for (2/63) - 3.17%
- and the Independent Member (1/63) - 1.59%

2.4 As a result, the existing Committee composition is not affected by the above slight changes in balance, therefore, the Council is not obliged to make any changes to their political make-up.

3. **MAYOR AND CHAIR OF COUNCIL**

3.1 As the first citizen of the Borough, the Mayor represents the Borough at civic functions both locally and nationally and fulfils all the traditional ceremonial functions that are fundamental to the civic life of Trafford.

3.2 The Coronavirus pandemic has had an unprecedented impact upon all aspects of civic life/ community engagement and would limit the scope of the incoming Mayor, as well as affecting fundraising opportunities for the Mayoral Charity.

3.3 Consequently, during this emergency it is proposed to defer the appointment of a new mayor until an Annual Meeting can be held, hopefully later this year and the current Mayor and Deputy continue in office until that time. Accordingly, their Mayoress and Deputy Mayoress will continue in their roles.

3.4 As a result, the terms of office of the next Mayor and Deputy may be impacted and it is proposed that if an Annual meeting is not able to take place at a suitable time in the coming months, the option is given to enable the incoming mayor to serve until the Annual Meeting in 2022, to provide some parity.

3.5 To allow for this, it may be necessary to amend the Council constitution temporarily to allow for these irregular terms of office and authority is sought for the Corporate Director for Governance and Community Strategy to make such amendments as may be required to give effect to these changes.

4. **CHANGES TO SCRUTINY**

4.1 Due to the current and ongoing global COVID-19 pandemic, from mid-March 2020 Trafford Council has not been able to hold Committee meetings. Recent legislation from the government means that the Council can now hold meetings without Members being physically present. The regulations allow local authorities the flexibility to conduct meetings in a way that best suits their current needs.

- 4.2 At present as the country is in lockdown most Council Officers and Members are working remotely and a significant number have been redeployed to assist front line services. This makes conducting Scrutiny in the normal way challenging and would place further demand on stretched services
- 4.3 The importance of democratic accountability and good governance is as important as ever and all Members have a role to play in supporting the Council and residents though this challenging time.
- 4.4 It is proposed that in order to enable Scrutiny to assist the Council to meet residents' needs, the current scrutiny model of three Committees be replaced by one larger, time limited Committee – the Trafford Pandemic Scrutiny Committee (TPSC). Doing this will enable Members to continue to hold the Executive to account, by being a critical friend, ensuring that robust decision making is in place. By focussing on this one Committee it will ensure that Scrutiny's focus is on the key decisions that are being taken during the pandemic and that these decisions are meeting the needs of residents and will provide for appropriate scrutiny of issues of concern arising during the course of the ongoing pandemic.
- 4.4 The TPSC will stand in place of Trafford Council's normal scrutiny function until 30 September 2020 and the arrangements will be subject to review after 3 months. There will be one meeting each month. All meetings will take place in working hours, virtually, with a meeting scheduled to take place 7 working days after any meeting of the Executive principally to provide both pre and post decision scrutiny in relation to decisions. The other scheduled meetings will focus principally on topics proposed as set out in the attached document at Appendix B, which also sets out the proposed terms of reference for the Committee.

5. STATUTORY SCRUTINY OFFICER

- 5.1 The Local Government Act 2000, the Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017 and the Local Democracy, Economic Development and construction Act 2009 requires authorities to designate a Statutory Scrutiny Officer whose role is to:
- Promote the role of the authority's Scrutiny Committee;
 - Provide support to the Scrutiny Committee and its Members; and
 - Provide support and guidance to Members and Officers relating to the functions of the Scrutiny Committee.
- 5.2 In order to comply with legislation, the Council is required to designate a Statutory Scrutiny Officer, with the designation then being reflected in the Council's Constitution.
- 5.3 The person appointed to this role cannot be the Head of Paid Service, the Monitoring Officer or the Chief Finance Officer.
- 5.4 Previously, the Head of Governance (Peter Forrester) was the Council's designated Statutory Scrutiny Officer. Upon the departure of the previous Head of Governance, a temporary designation of the role was made to a Principal Solicitor of the Council. There is now a need for the Council to formally appoint an alternative permanent Statutory Scrutiny Officer.

5.5 It is proposed that the Council appoints John Addison, Governance Manager, as the Council's Statutory Scrutiny Officer and for the Council's Constitution to be amended to reflect the appointment.

5.6 Failure to ensure appointment to this role could lead to the Council being challenged for failing to meet its statutory duties.

6. MEETINGS TIMETABLE

6.1 Each year at the Annual Meeting the Council constitutes its Committees and is presented with a timetable of meetings for the forthcoming year. A provisional meetings timetable was agreed at Council on 18 March, but since then the government has put in place a national lockdown to combat the Coronavirus Pandemic and in light of the Government measures a refined version is now being presented for formal adoption.

6.2 Council is being asked to adopt a shorter, initial six-month timetable of Council and Committee meetings going forward into the 2020-21 municipal year, all of which will be held virtually. The timetable and frequency of meetings has been moderated as a result of the ongoing pandemic and is set out at Appendix C to the report. All meetings timetabled in Appendix C will commence at 16.00 and the time for the conclusion of the business of the meeting will be 18.00.

6.3 A Council meeting has been programmed for September at which point it is intended that Council will be able to approve a full calendar of meetings for the remainder of the Municipal Year. It is already proposed that there will be a return to the full Scrutiny regime in October, following the September Council meeting and this is provided for in the Calendar of Meetings at Appendix 'C'. However, the arrangements for all meetings will be subject to review by the Constitution Working Group and recommendations from the Monitoring Officer to be made in September in consultation with that Group.

6.4 It is also hoped that the current restrictions arising by virtue of the covid pandemic will have eased or will be able to be moderated sufficiently over the coming months to enable a return to evening meetings. There is therefore a presumption that all meetings to be programmed for the period from October onwards will be at the usual time of 18.30 for all meetings except council, which will be at 19.00.

6.5 Adoption of a virtual meetings timetable will assist with the preparation of committee work programmes for the next few months in times of uncertainty. Timetabling these meetings will enable Members and officers to plan accordingly and ensure that the Council's decision-making processes can continue to operate on a planned basis.

7. 6 MONTH ATTENDANCE RULE

7.1 Whilst it is noted that the legislation has not relaxed the requirements in this regard, the temporary move to digital meetings may result in Members being unable to comply with the six-month councillor attendance rule. (Section 85 (1) of the Local Government Act 1972).

7.2 It is therefore proposed that Council agrees an automatic extension of 3 months in relation to any Members who are unable to attend meetings due to work commitments, or as a direct result of the pandemic, or where there have been no relevant meetings held during the preceding 6 months. In each individual case the extension would be subject to the confirmation of the Monitoring Officer in consultation with the Chair and Vice Chair of the Standards Committee, and would be agreed on a case by case basis and in advance of the elapse of the six-month period.

TRAFFORD COUNCIL**MEMBERSHIP OF COMMITTEES 2020/21**

Note on Membership: In accordance with Chartered Institute of Public Finance and Accountancy (CIPFA) recommended practice the Chair and Vice-Chair of the Accounts and Audit Committee should not also be a Chair or Vice-Chair of an Overview and Scrutiny Committee / Select Committee.

COMMITTEE		NO. OF MEMBERS	
ACCOUNTS AND AUDIT		9 (plus 1 Co-optee)	
LABOUR GROUP	CONSERVATIVE GROUP	LIBERAL DEMOCRAT GROUP	GREEN PARTY GROUP
Councillors:	Councillors:	Councillors:	Councillors:
Barry Brotherton CH Jayne Dillon Anne Duffield Judith Lloyd V-CH Barry Winstanley	Chris Boyes OS Alan Mitchell <i>Vacancy</i>		Geraldine Coggins
TOTAL	5	3	0
			1

NON-VOTING CO-OPTEE (1) – Mrs. Jeannie Platt

TRAFFORD COUNCIL

MEMBERSHIP OF COMMITTEES 2020/21

Note on Membership: Members of the Employment Committee will also be appointed as representatives of the Council (Employer's Side) on the Joint Consultative Panel.

COMMITTEE	NO. OF MEMBERS
EMPLOYMENT	9

LABOUR GROUP	CONSERVATIVE GROUP	LIBERAL DEMOCRAT GROUP	GREEN PARTY GROUP	
Councillors: David Acton Akilah Akinola Joanne Bennett CH Mike Cordingley Rose Thompson Amy Whyte V-CH	Councillors: John Holden Brian Rigby <i>Vacancy</i> OS	Councillors: -	Councillors: -	
TOTAL	6	3	0	0

Substitute Members:

<i>1 Vacancy</i>	Sean Anstee	-	-
(1)	(1)	(0)	(0)

TRAFFORD COUNCIL

MEMBERSHIP OF COMMITTEES 2020/21

Notes on Membership:

(1) It is advisable that the number of members serving on both the Licensing and Planning and Development Management Committees in each political group is kept to a minimum to ensure that the potential for conflicts of interest is kept to a minimum.

(2) All Licensing Committee Members may be called upon as Members of the Licensing Sub-Committee, the meetings for which are held during the working day. Therefore, it would be preferable if Members serving on this Committee could also be available during the day time.

COMMITTEE		NO. OF MEMBERS	
LICENSING		15	
LABOUR GROUP	CONSERVATIVE GROUP	LIBERAL DEMOCRAT GROUP	GREEN PARTY GROUP
Councillors:	Councillors:	Councillors:	Councillors:
Barry Brotherton Anne Duffield CH David Jarman V-CH Steven Longden Adele New Whit Stennett Sophie Taylor Simon Thomas	Dan Bunting Dylan Butt OS Mrs. Claire Churchill John Holden Patrick Myers	Julian Newgrosh	Michael Welton
TOTAL	8	5	1
		1	1

TRAFFORD COUNCIL

MEMBERSHIP OF COMMITTEES 2020/21

Note on Membership: It is advisable that the number of members serving on both the Planning & Development Management and Licensing Committees in each political group is kept to a minimum to ensure that the potential for conflicts of interest is kept to a minimum.

COMMITTEE		NO. OF MEMBERS	
PLANNING AND DEVELOPMENT MANAGEMENT		13 (plus 7 Substitutes)	
LABOUR GROUP	CONSERVATIVE GROUP	LIBERAL DEMOCRAT GROUP	GREEN PARTY GROUP
Councillors:	Councillors:	Councillors:	Councillors:
Mike Cordingley Ben Hartley Kevin Procter Whit Stennett Laurence Walsh CH Aidan Williams V-CH Barry Winstanley	Dr. Karen Barclay Dan Bunting OS Thomas Carey Dave Morgan	Meena Minnis	Daniel Jerrome
TOTAL	7	4	1

**Substitute
Members:**

Akilah Akinola Dr. Serena Carr Simon Thomas	Nathan Evans John Holden	Julian Newgrosh	Michael Welton
(3)	(2)	(1)	(1)

TRAFFORD COUNCIL

MEMBERSHIP OF COMMITTEES 2020/21

COMMITTEE		NO. OF MEMBERS	
STANDARDS		11	
		+ 2 PARISH REPRESENTATIVES + 3 INDEPENDENT MEMBERS	
		+ 2 INDEPENDENT PERSONS (of the Hearing Panel)	
LABOUR GROUP	CONSERVATIVE GROUP	LIBERAL DEMOCRAT GROUP	GREEN PARTY GROUP
Councillors:	Councillors:	Councillors:	Councillors:
Dr. Serena Carr Ben Hartley David Jarman Kevin Procter CH Laurence Walsh Denise Western	Miss Linda Blackburn Claire Churchill Mrs. V-CH Patrick Myers	Julian Newgrosh	Geraldine Coggins
TOTAL	6	3	1

NON-VOTING CO-OPTEEES (5)

2 Parish Representatives: **Mr. A. Rudden** and **1 vacancy**

3 Independent Members: **Mr. D. Goodman**, **Mr. C. Griffiths** and **Mr. R. Brown**

INDEPENDENT PERSONS OF THE HEARING PANEL (2)

(under Section 28 of the Localism Act 2011): **Ms. N. Jackson** and **Mr. M. Whiting**

TRAFFORD COUNCIL

MEMBERSHIP OF COMMITTEES 2020/21

Notes on Membership:

(1) The Scrutiny Committee shall have a membership of 15, or, where this does not achieve the political balance required under the Local Government and Housing Act 1989, whatever figure is necessary to reflect the proportional representation of political groups.

(2) The Scrutiny Committee shall be chaired by a Councillor who is a member of the largest political group on the Council. The person appointed as Vice-Chair shall not be a member of the same political group as the person appointed as Chair.

COMMITTEE		NO. OF MEMBERS	
TRAFFORD PANDEMIC SCRUTINY COMMITTEE		17	
LABOUR GROUP	CONSERVATIVE GROUP	LIBERAL DEMOCRAT GROUP	GREEN PARTY GROUP
Councillors:	Councillors:	Councillors:	Councillors:
David Acton CH Rose Thompson Denise Western Amy Whyte Aidan Williams Barry Winstanley	Dr. Karen Barclay John Holden John Lamb V-CH Brian Shaw	Julian Newgrosh	Geraldine Coggins
<i>3 Appointments required</i>		<i>2 Appointments required</i>	
TOTAL	9	6	1
	9	1	1

**TRAFFORD PANDEMIC SCRUTINY COMMITTEE CO-OPTED MEMBERS FOR
EDUCATION MATTERS**

Church of England (VOTING MEMBER): **Vacancy**

Roman Catholic (VOTING MEMBER): **Sister P. Goodstadt**

Parent-Governor Representatives

Primary (VOTING MEMBER):

Secondary (VOTING MEMBER):

Special (VOTING MEMBER):

Teacher Representatives

(NON-VOTING MEMBER):

(NON-VOTING MEMBER):

(NON-VOTING MEMBER):

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Trafford Pandemic Scrutiny Committee

Terms of reference

During the ongoing global COVID-19 pandemic a dedicated Scrutiny Committee has been set up to ensure democratic accountability and good governance around Council decision making is maintained during this period.

1. Title

The Committee to be named the Trafford Pandemic Scrutiny Committee (TPSC).

2. Operation

The TPSC will stand in place of Trafford Council's normal scrutiny function until 30th September 2020 and the arrangement will be subject to review after 3 months. There will be one meeting each month. All meetings will take place in working hours, virtually, with a meeting scheduled to take place 7 working days after any meeting of the Executive principally to provide both pre and post decision scrutiny in relation to decisions. The other scheduled meetings will focus principally on topics proposed in agenda setting meetings to be held as set out below.

3. Scope and function

The Committee will be appointed to discharge the functions conferred by Section 21 of the Local Government Act 2000. The principal functions of the Committee will be to act as a critical friend to the Executive through the scrutiny of decisions taken during the period that the Council is obliged to operate under restricted measures and to add value through the pre-decision scrutiny of key decisions.

Within its scope and function the Scrutiny Committee will:

- A. Review and/or scrutinise policies; proposals; and decisions made or to be taken in connection with the discharge of any of the Council's functions.
- B. Make reports and/or recommendations to the Executive and/or Council where appropriate in connection with the discharge of any of the Council's functions;

- C. Add value to the Council through pre-decision scrutiny of key decisions through using the 28-day notice.
- D. Consider any urgent matter in relation to Covid-19 affecting the area or its inhabitants.
- E. Provide for appropriate scrutiny of issues of concern arising during the course of the ongoing pandemic
- F. Promote collaborative working with the Executive.
- G. Consider items that would normally have been considered by the substantive Committees where there is a legal requirement that such matters are reviewed/considered during the period of this emergency

4. Work Programme

- The core function of the TPSC will be to review and add value to the Council's decision making during a time of national emergency; to consider urgent Covid related matters; and to provide appropriate scrutiny in relation to issues of concern arising during the ongoing pandemic. The relevant Portfolio holder/Chief Officer will provide Members with a verbal report in respect of any decision which is being reviewed, or which is proposed to be made at the following Executive meeting, or in relation to any issue/matter subject to review.

The Work of the TPSC will focus on;

- **Public Questions** - relating only to items on the Agenda
- **Post Decision Scrutiny** - Members will receive an overview of recent key, delegated and urgent decisions that have been taken since the last meeting of the Executive and will have the opportunity to review such decisions.
- **Pre – decision Scrutiny** - Members will be given an overview of key decisions that are expected to be taken over the following month and will have the opportunity to feed back any comments or concerns in relation to such proposed decisions to the Executive through the relevant Portfolio holder/Chief Officer.
- **Focussed Scrutiny** – Members will be given an overview of agenda items which relate to urgent matters relating to the Covid pandemic or issues of concern arising during the ongoing pandemic

5. Agenda Setting

The Chair and Vice Chair of the Committee, together with the Chairs of the suspended Children's and Health Scrutiny Committees will meet regularly with the Statutory Scrutiny Officer in order to agree the agendas for the meetings taking place during the operation of the TPSC

6. Task Groups

As the TPSC has been constituted to perform specific functions around decision making and will meet frequently for that purpose during the pandemic, it will not undertake Task and Finish work.

7. Membership

The TPSC will have a membership of 17 Councillors who are not members of the Executive, appointed on a Proportional Representation basis by Council. Currently 8 Labour, 5 Conservatives, 1 Liberal Democrat and 1 Green, to be nominated by group leaders. In addition the Chairs of the suspended Children's Scrutiny Committee and Health Scrutiny Committees will be members of the Committee with full voting rights

Co-optees

The Committee will have no co-optees, but at the discretion of the Chair can invite co-optees of the suspended Children's and Health Scrutiny Committees if a relevant item is to be considered by the TPSC.

8. Substitutes

There will be no substitutes allowed in order to aid the efficient short-term operation of the Committee.

9. Chair and Vice Chair

The Committee will be chaired by the current chair of the main Scrutiny Committee and the Vice Chair will be the current vice chair of that committee.

10. Quorum

The quorum shall be a third of Members of the Committee.

Where a meeting is inquorate those Members in attendance may meet informally but any decisions shall require appropriate ratification at the next quorate meeting of the TPSC.

11. Public speaking

If a Member of the public wishes to ask a question on any item on the Agenda, they are required to indicate they wish to speak by 12 noon the day before the meeting, this is to allow Governance Services the necessary time to enable them to join a meeting and facilitate when they can speak. They can submit a written question that the Chair will ask instead, as long as it is received by Governance Services by 12 noon the day before the meeting.

VIRTUAL MEETING SCHEDULE DUE TO COVID-19

	May	June	July	August	September	October	
Saturday				1			Saturday
Sunday				2			Sunday
Monday		1		3			Monday
Tuesday		2		4	1		Tuesday
Wednesday		3	1 Pandemic Scrutiny	5	2		Wednesday
Thursday		4	2	6	3	1	Thursday
Friday	1	5	3	7	4	2	Friday
Saturday	2	6	4	8	5	3	Saturday
Sunday	3	7	5	9	6	4	Sunday
Monday	4	8	6	10	7 JCP/Employ	5 CYPS	Monday
Tuesday	5	9 JCB Lic Sub	7	11 JCB	8	6 One Trafford	Tuesday
Wednesday	6	10 Lic Sub	8	12	9 Pandemic Scrutiny	7 Health	Wednesday
Thursday	7	11	9 PP Sub	13 Planning	10 Planning CPB	8 Planning	Thursday
Friday	8 Bank Holiday	12	10	14	11	9	Friday
Saturday	9	13	11	15	12	10	Saturday
Sunday	10	14	12	16	13	11	Sunday
Monday	11	15 Pandemic Scrutiny	13	17	14	12 Spec.Exec (Budget Proposals)	Monday
Tuesday	12	16 Lic Sub	14	18	15	13 JCB	Tuesday
Wednesday	13	17 STAR (Tameside)	15 Accounts	19 Pandemic Scrutiny	16 STAR (Rochdale)	14 Scrutiny	Wednesday
Thursday	14 CPB	18 Planning	16 Planning CPB	20 PP Sub	17 PP Sub	15 PP Sub	Thursday
Friday	15 Extraordinary Council	19	17 Partnership (inc HWB)	21	18	16 Partnership (inc HWB)	Friday
Saturday	16	20	18	22	19	17	Saturday
Sunday	17	21	19	23	20	18	Sunday
Monday	18	22 Executive	20 Executive	24	21	19	Monday
Tuesday	19	23	21 One Trafford	25	22	20	Tuesday
Wednesday	20	24 Standards (IR)	22	26	23 Standards (IR)	21	Wednesday
Thursday	21	25 PP Sub	23	27	24	22	Thursday
Friday	22 Lic Sub	26	24	28	25	23	Friday
Saturday	23	27	25	29	26	24	Saturday
Sunday	24	28	26	30	27	25	Sunday
Monday	25 Bank Holiday	29 JCP/Employ	27	31 Bank Holiday	28 Executive	26 Executive	Monday
Tuesday	26	30	28		29	27	Tuesday
Wednesday	27 Pandemic Scrutiny		29 Pandemic Scrutiny		30 Council	28 Accounts	Wednesday
Thursday	28 Planning		30 Annual Council			29	Thursday
Friday	29						Friday
Saturday	30						Saturday
Sunday	31						Sunday

Key:	Full Name & Additional Information
A&A	= Accounts and Audit Committee
CPB	= Corporate Parenting Board
CYPS	= Children and Young People's Scrutiny Committee
Council	= Council
Executive	= Executive
Health	= Health Scrutiny Committee
JCB	= Joint Commissioning Board, Trafford Council / Trafford Clinical Commissioning Group (CCG)
JCP/Employ	= Joint Consultative Panel / Employment Committee (following on from JCP)
Lic Sub	= Licensing Sub-Committee
One Trafford	= One Trafford Partnership Board
Pandemic Scrutiny	= Trafford Pandemic Scrutiny Committee
Partnership (inc. HWB)	= Trafford Partnership Day (which includes Health & Wellbeing Board/Strong Communities Board/Inclusive Growth Board/Trafford Partnership Board)
Planning	= Planning & Development Management Committee
PP Sub	= Public Protection Sub-Committee
Scrutiny	= Scrutiny Committee
Standards	= Standards Committee
STAR	= Stockport, Trafford & Rochdale Joint Committee

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**EXECUTIVE
PORTFOLIOS 2020/21**

<u>Councillor</u>	<u>PORTFOLIO</u>
Andrew Western	Leader of the Council
Catherine Hynes (Deputy Leader)	Children's Social Care (with all statutory children's responsibilities)
Joanne Harding	Adult Social Care
Graham Whitham	Communities and Partnerships
Liz Patel	Culture and Leisure
Stephen Adshead	Environment, Air Quality and Climate Change
Tom Ross	Finance and Investment
Jane Slater	Health, Wellbeing and Equalities
James Wright	Housing and Regeneration
Mike Freeman	Public Safety, Governance and Reform
	<u>Non-Executive Portfolio</u>
Karina Carter	Lead Member for Education

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MEMBERSHIP OF THE SHADOW EXECUTIVE 2020/21

<u>Councillor</u>	<u>PORTFOLIO</u>
Nathan Evans	Leader of the Opposition
Patrick Myers (Deputy Leader)	Finance and Investment
John Holden	Adult Social Care
Sean Anstee	Children's Social Care (with all statutory children's responsibilities)
Brian Shaw	Communities and Partnerships
John Lamb	Culture and Leisure
Dylan Butt	Environment, Air Quality and Climate Change
Miss Linda Blackburn	Health, Wellbeing and Equalities
Dave Morgan	Housing and Regeneration
Chris Boyes	Public Safety, Governance and Reform
	<u>Non-Executive Portfolio</u>
Thomas Carey	Lead Member for Education

Note: The Members' Allowances Scheme specifies that Shadow Executive arrangements should reflect the composition of the Council's Executive, thus:

- (a) the Shadow Executive must be composed of identical portfolio areas; and*
- (b) the number of Members appointed to the Shadow Executive (including the Members appointed as Leader and Deputy Leader) must be equal to or less than the number of Members appointed to the Executive.*

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TRAFFORD COUNCIL**MEMBERSHIP OF COMMITTEES 2020/21**

COMMITTEE		NO. OF MEMBERS	
PUBLIC PROTECTION SUB-COMMITTEE		9	
LABOUR GROUP	CONSERVATIVE GROUP	LIBERAL DEMOCRAT GROUP	GREEN PARTY GROUP
Councillors:	Councillors:	Councillors:	Councillors:
Barry Brotherton Anne Duffield CH David Jarman V-CH Simon Thomas Sophie Taylor	Dan Bunting Dylan Butt OS <i>Vacancy</i>	-	Michael Welton
TOTAL	5	3	0
			1

[5 Substitutes: Councillors John Holden, Steven Longden, Adele New, Whit Stennett and 1 Vacancy]

Terms of Reference

1. To exercise powers in relation to the following functions as specified in Schedule 1 to the Local Authorities (Functions and Responsibilities) (England) Regulations 2000:
 - (i) all licensing and registration functions except those relating to town and country planning, the regulation of the use of the highway and Safety at Sports Grounds.
 - (ii) functions under any 'relevant statutory provision' within the meaning of Part I of the Health and Safety at Work Act 1974, to the extent that those functions are discharged otherwise than in the Council's capacity as employer; and
 - (iii) associated functions under any local Act.
2. Membership of the Public Protection Sub-Committee shall comprise 9 Members (5:3:1) with up to 5 substitute Members being allowed (3:2:0). The substitute Members for the Public Protection Sub-Committee can only be nominated from the membership of the Licensing Committee.

Delegation

In exercising the power and duties assigned to them in their terms of reference, the Public Protection Sub-Committee shall have delegated power to resolve and to act on behalf of and in the name of the Council.

TRAFFORD COUNCIL

MEMBERSHIP OF COMMITTEES 2020/21

LICENSING SUB-COMMITTEE	Membership to be drawn from all members of the Licensing Committee.
	Order of priority for Chairing a meeting applies when more than one of the appointed chairs is a member of the same Sub-Committee.

CHAIRS	5
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CHAIR	ORDER OF PRIORITY	
Anne Duffield	1	Chair of Licensing
David Jarman	2	Vice-Chair of Licensing
Dylan Butt	3	Opposition Spokesperson
Barry Brotherton	4	Member of Licensing
Simon Thomas	5	Member of Licensing
TOTAL	5	

LICENSING SUB-COMMITTEE

Terms of Reference

1. To exercise the Licensing Sub-Committee's functions under the Licensing Act 2003 regarding consideration of contested applications and reviews.
2. To establish one or more Sub-Committees under Section 10 (1) of the Licensing Act 2003 consisting of three members of the Licensing Committee for the discharge of functions exercisable by the Committee under the Licensing Act 2003. The functions to be exercised by the Sub Committees include the functions set out at Agenda Item 4, Appendix 1.
3. To establish one or more Sub-Committees under Section 154 of the Gambling Act 2005 consisting of three members of the Licensing Committee for the discharge of functions exercisable by the Committee under the Gambling Act 2005. The functions to be exercised by the Sub-Committees include the functions set out at Agenda Item 4, Appendix 2.
4. Sub-Committees shall be appointed as follows:-
 - (a) one Member to be taken from the list of proposed Chair;
 - (b) the other two Members to be drawn from membership of the Licensing Committee, and may include Members from the list of Chairs;

- (c) the membership of the Sub-Committees to reflect the political balance of the Council where possible;
 - (d) subject to the above, membership of the Sub-Committees to be determined by the Director of Legal and Democratic Services in consultation with the Chair of the Licensing Committee;
 - (e) where possible a Sub-Committee will not consider applications relating to premises located in the wards represented by its members.
5. When the Licensing Sub-Committee consists of more than one member from the list of Chairs it will be chaired in accordance with the order of priority.

Delegation

In exercising the power and duties assigned to them in their terms of reference, the Licensing Sub-Committee shall have delegated power to resolve and to act on behalf of and in the name of the Council.

TRAFFORD COUNCIL

MEMBERSHIP OF COMMITTEES 2020/21

Note on Membership: Membership of the Sub-Committee should not include ward Members for the wards where the relevant stadia are situated, currently Gorse Hill, Hale Central and Longford, to minimise potential conflicts of interest.

COMMITTEE		NO. OF MEMBERS	
SAFETY AT SPORTS GROUNDS SUB-COMMITTEE (to be appointed by Licensing Committee)		3	
LABOUR GROUP	CONSERVATIVE GROUP	LIBERAL DEMOCRAT GROUP	GREEN PARTY GROUP
Councillors:	Councillors:	Councillors:	Councillors:
Kevin Procter V-CH Amy Whyte CH	John Holden	-	-
TOTAL	2	1	0
		0	0

Terms of Reference

To receive reports from the Safety at Sports Grounds Advisory Group, or other source, in relation to any matters concerning safety at sports grounds in the Borough. To promote public awareness of safety issues arising from those reports and to undertake annual inspections of the sports grounds on behalf of the Council.

Delegation

In exercising the power and duties assigned to them in their terms of reference, the Safety at Sports Grounds Sub-Committee shall have delegated power to resolve and to act on behalf of and in the name of the Council.

TRAFFORD COUNCIL**MEMBERSHIP OF COMMITTEES 2020/21****Notes on Membership:**

(1) The Council Membership is nominated by the Leader of the Council.

(2) The Chair for the Health and Wellbeing Board will rotate on an annual basis between Trafford Council and NHS Trafford Clinical Commissioning Group.

(3) * Denotes that this position must be represented on the HWB as per the Health and Social Care Act 2012 (Note: at least one Councillor, one member of each relevant CCG, a representative of the local Healthwatch organisation plus any other members considered appropriate by the Council, must be appointed.)

COMMITTEE		NO. OF MEMBERS	
HEALTH AND WELLBEING BOARD		5	
		(plus *Corporate Director of Children Services, Corporate Director of Adult Services, *Director of Public Health and 16 External Partners)	
LABOUR GROUP	CONSERVATIVE GROUP	LIBERAL DEMOCRAT GROUP	GREEN PARTY GROUP
Councillors:	Councillors:	Councillors:	Councillors:
Executive Member for Health, Wellbeing and Equalities	Shadow Executive Member for Health, Wellbeing and Equalities	Jane Brophy	
Executive Member for Adult Social Care			
Executive Member for Children's Social Care			
TOTAL	3	1	0

Membership of the Health and Wellbeing Board shall also comprise of:

- NHS Trafford Clinical Commissioning Group (3 representatives: Chair, Chief Operating Officer and Clinical Director/Representative)
- Chair of Health Watch
- Third Sector (2 representatives)
- Independent Chair Children's Local Safeguarding Board
- Independent Chair Adult Safeguarding Board
- Chair of the Safer Trafford Partnership - GMP
- Chair of the Trafford Sports and Physical Activity Partnership
- Chief Executive Officers of health care providers (4): (Central Manchester University Hospital NHS Foundation Trust; University Hospital South Manchester NHS Foundation Trust; Pennine Care NHS Foundation Trust; Greater Manchester West Mental Health NHS Foundation Trust)
- Greater Manchester Fire and Rescue Service Representative
- Greater Manchester Health and Social Care Partner Representative

TRAFFORD BOROUGH COUNCIL
REPRESENTATIVES ON OUTSIDE BODIES AND ORGANISATIONS
PERSONS NOMINATED – 2020/21
APPOINTMENTS MADE BY THE COUNCIL

Organisation	Number of Representatives Required	LAB:CON:LD:GRN	2019/20 Appointments Councillor(s)	2020/21 Changes Councillor(s)
1. Greater Manchester Combined Authority (GMCA) / Association of Greater Manchester Authorities (AGMA)				
(a) AGMA Executive Board	1	1:0:0:0	Andrew Western	
	(Leader of the Council plus 2 named substitutes from the Executive)		Substitutes: Mike Freeman Catherine Hynes	Only 1 substitute now required: Catherine Hynes
(b) GMCA	1	1:0:0:0	Andrew Western	
	(Leader plus substitute)		Substitute: Catherine Hynes	
(c) GMCA Audit Committee	1	1:0:0:0	GMCA Executive to determine (Chris Boyes)	
	(Cannot be the Leader) (Appointed by GMCA not a Council nomination)			
(d) <u>GMCA Scrutiny Committees</u>	6	4:2:0:0		
	(having regard to equality and diversity and the conurbation's population)			
(i) Corporate Issues and Reform			Anne Duffield (1 st preference)	
(ii) Economy, Business Growth and Skills			Barry Brotherton (1 st preference)	
(iii) Housing, Planning and Environment			Kevin Procter (1 st preference)	

Organisation	Number of Representatives Required		2019/20 Appointments	2020/21 Changes
		LAB:CON:LD:GRN	Councillor(s)	Councillor(s)
(iv) 2 nd Preference Pool (3 Members)			Amy Whyte (No preference)	
			Sean Anstee (Corporate Issues and Reform)	
			David Morgan (Economy, Business Growth and Skills)	
(e) Greater Manchester Culture and Social Impact Fund Committee	1 (plus substitute)	1:0:0:0	Liz Patel Deputy: Mike Freeman	
	Membership to replicate AGMA Statutory Functions (o) below			
(f) Greater Manchester Health Scrutiny Committee	1 Non-Executive Member (plus Non-Executive substitute)	1:0:0:0	Sophie Taylor Substitute: Anne Duffield	
(g) Greater Manchester Pensions Fund Management Panel	1	1:0:0:0	AGMA Executive to determine (Alan Mitchell)	
(h) Greater Manchester Police and Crime Panel	1 (Cannot be the Leader)	1:0:0:0	Mike Freeman Substitute: Andrew Western	Graham Whitham Substitute cannot be Leader: Mike Freeman
(i) Greater Manchester Police and Crime Steering Group	1 (Cannot be the Leader)	1:0:0:0	Mike Freeman	
(j) Greater Manchester Transport Committee	1 (plus substitute)	1:1:0:0	Stephen Adshead Substitute: James Wright	
	(plus 1 nominee to be appointed by the GM Mayor, ensuring that political balance across GM is represented)			
(k) Greater Manchester Waste and Recycling Committee	2	1:1:0:0	Judith Lloyd Vacancy	

Organisation		Number of Representatives Required		2019/20 Appointments	2020/21 Changes
		LAB:CON:LD:GRN		Councillor(s)	Councillor(s)
(l)	Greater Manchester Work and Skills Executive	1	1:0:0:0	-	New Appointment: James Wright
	Executive Member for Work & Skills				
(m)	Health and Social Care Partnership Board	1	1:0:0:0	Andrew Western	
	(plus substitute)			Substitute: Jane Slater	
(n)	Health and Social Care Joint Commissioning Board	1	1:0:0:0	Serena Carr	
	(plus substitute)			Substitute: Akilah Akinola	
(o)	Planning and Housing Commission	1	1:0:0:0	AGMA Executive to agree final membership	
	Member from Planning & Housing portfolio holders			James Wright	
(p)	Statutory Functions Committee	1	1:0:0:0	Liz Patel	
	Membership to replicate GM Culture & Sound Impact Fund Committee (e) above			Substitute: Mike Freeman	
(q)	<u>Nominations invited to be made, should the Council wish to do so:</u>				
(i)	Christie Hospital NHS Foundation Trust: Council of Governors	1	1:0:0:0	AGMA Executive to determine	
	(3 year appointment no nomination required)				
(ii)	Halle	1	1:0:0:0	AGMA Executive to determine	
(iii)	Peoples History Museum: Charity Trustee role	1	1:0:0:0	AGMA Executive to determine	
(iv)	Transport for the North – Substitute Member for the GM Mayor	1	1:0:0:0	GMCA Executive to determine	New Nomination if wish to do so: Andrew Western
(v)	Transport for the North – Scrutiny Committee	1	1:0:0:0	GMCA Executive to determine	
	(plus substitute)				
3.	Local Government Association - General Assembly	4	3:1:0:0	Joanne Harding Catherine Hynes Andrew Western Nathan Evans	
4.	Manchester Port Health Authority	1	1:0:0:0	Graham Whitham	
	(plus deputy)			Deputy: Jayne Dillon	

Organisation	Number of Representatives Required LAB:CON:LD:GRN	2019/20 Appointments Councillor(s)	2020/21 Changes Councillor(s)
5. North West Employers	1 (plus deputy)	Joanne Bennett Deputy: Amy Whyte	
6. Statutory School Admissions Appeals Committee	(See separate list below – not Council members)		

TRAFFORD BOROUGH COUNCIL
REPRESENTATIVES ON OUTSIDE, INDEPENDENT AND EXECUTIVE BODIES
PERSONS NOMINATED – 2020/21

APPOINTMENTS MADE BY THE EXECUTIVE

Organisation	Number of Representatives Required	LAB:CON:LD:GRN	2019/20 Appointments Councillor(s)	2020/21 Nominations Councillor(s)
1 Age UK (Trafford)	2	2:0:0:0	Joanne Harding Kevin Procter	
2 Altrincham and Sale Chamber of Commerce	1 (plus 1 Deputy)	1:0:0:0	James Wright Deputy: Amy Whyte	
3 Assets of Community Value	Pool of 12 Panel comprises 7 Members (4:2:0:1) To be Chaired by the Executive Member for Communities and Partnerships	7:4:0:1 (agreed no LD nominee)	Akilah Akilnola David Jarman Liz Patel Kevin Procter Simon Thomas Amy Whyte Barry Winstanley Dylan Butt Rob Chilton Denise Haddad Brian Rigby Daniel Jerrome	
4 Bollin Valley Scheme Steering Committee	2 (plus 2 Deputies)	2:0:0:0	Aidan Williams Steven Longden Deputies: Vacant	
5 Bridgewater Canal Trust	1	1:0:0:0	Barry Brotherton	
6 Citizens' Advice Trafford	1	1:0:0:0	James Wright	
Corporate Parenting Board	3 Portfolio Holder for Children's Services, Shadow Member for Children's Services, Leader / Deputy Leader of the Council	2:1:0:0	Cath Hynes Andrew Western Sean Anstee	
7 Early Years Strategic Board	3	2:1:0:0	Karina Carter Cath Hynes Miss Linda Blackburn	
8 Greater Manchester Accessible Transport Ltd. – Ring and Ride Steering Group	1	1:0:0:0	James Wright	

Organisation	Number of Representatives Required		2019/20 Appointments	2020/21 Nominations
		LAB:CON:LD:GRN	Councillor(s)	Councillor(s)
9 Greater Manchester Forests Partnership	2	2:0:0:0	Steve Adshead Vacancy	Liz Patel
	Executive Member(s) for Planning and Environment			
10 Groundwork, Manchester, Salford, Stockport, Tameside and Trafford	1 local authority Nominated Trustee	1:0:0:0	Sophie Taylor	
11 Investment Management Board	6	Agreed 3:1:1:1 (All Group Leaders, Executive Member for Housing & Regeneration, Executive Member for Finance & Investment and Chief Executive plus Shadow Member for Housing & Regeneration as a non-voting Member)	Andrew Western Tom Ross James Wright Nathan Evans Jane Brophy Geraldine Coggins	
12 Larkhill Centre Community Association – General Committee	1	Agreed 0:0:1:0	Julian Newgrosh	
13 Local Government Association Founder Members Mutual Member	1	1:0:0:0	Andrew Western	
14 Local Strategic Partnership	2 (plus Chief Executive)	2:0:0:0	Andrew Western Graham Whitham	
15 Manchester Airport Consultative Committee	3 (plus 1 Deputy)	2:1:0:0	Liz Patel Barry Winstanley Chris Boyes Deputy: Graham Whitham	
16 Manchester University NHS Foundation Trust (MFT) – Nominated Governor	1 (3 year appointment)	0:1:0:0	Chris Boyes (until October 2020)	
	Note: must not be a member of a local authority's scrutiny committee covering health matters			
17 North West Reserve Forces and Cadets Association (NWRFC)	1	1:0:0:0	Judith Lloyd	
18 One Trafford Partnership Board	3	2:1:0:0	Stephen Adshead Andrew Western Dylan Butt	

Organisation	Number of Representatives Required		2019/20 Appointments	2020/21 Nominations
		LAB:CON:LD:GRN	Councillor(s)	Councillor(s)
19	Parking and Traffic Regulations Outside London (PATROL) Adjudication Joint Committee / Bus Lane Adjudication Service Joint Committee	1 (plus 1 Deputy)	1:0:0:0	Stephen Adshead Deputy: Mike Freeman
20	Pennine Care NHS Foundation Trust Council of Governors (3 year appointment)	1	Agreed 0:1:0:0	Dylan Butt (until June 2020)
21	Standing Advisory Council for Religious Education (SACRE)	7	4:2:1:0 (agreed no Green nominee)	Karina Carter Dave Jarman Shirley Procter Whit Stennett Miss Linda Blackburn Mrs. Patricia Young LD Nominee
22	Sale Town Centre Partnership	1	1:0:0:0	Barry Brotherton
23	Sharon Youth Association Management Committee	2	2:0:0:0	Akilah Akinola Whit Stennett
24	Stretford War Memorial Red Cross Public Nursing Services	1	1:0:0:0	Judith Lloyd
25	Stockport, Trafford and Rochdale (STaR) Joint Committee	1 (plus 1 Substitute)	1:0:0:0 (Executive Member for Finance plus 1 Executive Member to be appointed as a Substitute)	Tom Ross Substitute: Catherine Hynes
26	Teachers Joint Negotiating Committee (Schools)	4 To be appointed as per the JNC Constitution	3:1:0:0 (Executive Members for Education, Children's Social Services, Chair of the Employment Committee and the Shadow Member for Education)	Karina Carter Mike Freeman David Acton Brian Rigby
27	Timperley Village Club - Management Committee	1 (plus 1 Non-Elected non-voting Member)	Agreed 0:0:1:0	Meena Minnis (Non-Elected Member – Mr. Andrew Iredale)
28	Trafford Arts Association	2	2:0:0:0	Barry Brotherton Vacancy Liz Patel
29	Trafford Safeguarding Children Board	2	2:0:0:0	Joanne Harding Catherine Hynes
30	Trafford Community Leisure Trust	2	2:0:0:0	Whit Stennett Vacancy Liz Patel

Organisation	Number of Representatives		2019/20	2020/21	
	Required	LAB:CON:LD:GRN	Appointments Councillor(s)	Nominations Councillor(s)	
31	Trafford Housing Trust Customer Scrutiny Panel	1	1:0:0:0	Joanne Bennett	
32	Trafford Sports Council	2	2:0:0:0	Judith Lloyd Kevin Procter	
33	Trans-Pennine Trail	2	2:0:0:0	Mike Cordingley Ben Hartley	
34	University of Manchester – General Assembly (3 year appointment)	1	1:0:0:0	Graham Whitham (until June 2021)	
35	Victim Support - Trafford (Management Committee)	1	1:0:0:0	Adele New	
<u>CHARITIES</u>					
36	The James Bradshaw Charity and the Bradshaw Educational and Richard Newton Foundations (3 year appointment)	3	2:1:0:0	Simon Thomas (until June 2021) Laurence Walsh (until June 2021) Mrs. Maureen Pickering - retiring (until June 2020)	John Holden (proposed until June 2023)
37	Mayor's Land Charity and New Town Night School Fund	3 (The Mayor, Deputy Mayor and Retiring Mayor)	2:1:0:0	Mayor: Rob Chilton Deputy: Laurence Walsh Retiring: Tom Ross	
38	Frances Del Panno Trust	As set out		The Mayor Chief Executive & Chief Finance Officer are ex-officio Trustees	
39	Sale Educational Foundation Note: The Charity requests the appointment of Members living in Sale and representing Sale wards.	10 (Need not be Elected Members)	6:3:1:0	Joanne Bennett Barry Brotherton Steven Longden Adele New Liz Patel Vacancy Chris Boyes Mrs. Denise Haddad John Holden LD Nominee	Rose Thompson
<u>COMPANY DIRECTORSHIPS</u>					
40	Trafford Bruntwood LLP	1	1:0:0:0	Andrew Western Corporate Director Place Corporate Director Finance & Systems Chris Oglesby Chris Roberts Kevin Crotty	

Organisation	Number of Representatives		2019/20	2020/21
	Required	LAB:CON:LD:GRN	Appointments Councillor(s)	Nominations Councillor(s)
41 Trafford ES LLP	1	1:0:0:0	Andrew Western Corporate Director Place Corporate Director Finance & Systems Michael Dwan Timothy Edghill John Connolly	
42 Trafford Leisure Community Interest Company Limited Board of Directors	1	1:0:0:0	Vacancy Susan Aldridge Yvonne Burke Gareth Evans Daniel Gidney Eamonn O'Rourke Eleanor Roaf Andrew Worthington	Liz Patel
43 Trafford Regeneration and Investment Limited	1 (plus Chief Executive)	1:0:0:0	Andrew Western Chief Executive	

Note: Re 40 to 43

Where these are Directors' appointments it will be necessary for the current members to sign resignation forms and for new members to be appointed and the details need to be lodged at the Companies Registry.

**STATUTORY SCHOOL ADMISSION APPEALS COMMITTEE –
PANEL MEMBERS FOR 2020/21**

Lay People:

Mrs. Bracegirdle
Mrs Broadstock
Mrs. Finn (Chair)
Ms. Hall (Chair)
Mrs. A. Jones
Mr. P. Lea

Mr. Munday (Chair)
Mr. Padden
Mrs. Smith (Chair)
Mr. Turner
Mr. Whitehead (Chair)

People with an Interest in Education:

Mrs. Book
Mrs. Coulburn
Ms. Dawson-Smith
Mrs. Dee
Mr. C. Flannery
Mrs. Foan (Chair)
Mrs. Groves
Mr. Hall (Chair)
Mrs. Hassan

Mrs. Javaid
Mrs. D. Jones
Mrs. Keavney
Mrs. Kelly
Mrs. Peters
Ms. Pressman
Mrs. Quest
Mrs. Sher (Chair)